

## Is Your Firm Looking for Student Co-ops and Interns?

The Student Experiential Learning: Entrepreneurship & Commercialization Training (**SELECT**) Program Can Help!

### What is the SELECT Program?

- The SELECT program facilitates student internship/co-op placements with startups and SME's in the Ottawa region.
- The goal is to give students hands-on experience, and expose them to the entrepreneurial environment.
- We are seeking student placements with companies for the Fall 2018 and Winter 2019 semesters

### What Can We Provide?

- Students (Internships and/or co-op<sup>1</sup> placements) for 4 month terms.
- The students must receive a minimum of \$9,000 for the work term.
- Host companies receive a \$3,000 grant from SELECT to support the placement.
- If the student is enrolled in a co-op program at the University, the company may also be eligible for a \$3,000 coop tax credit <https://www.fin.gov.on.ca/en/credit/cetc/>.
- Companies can take on 1-2 students per semester, subject to company eligibility.

### How Can You Get Involved

- Write a brief description of a project or position that you would want your intern to be responsible for during their term. Outline the qualifications and skills of the ideal candidate for your position (example on next page). Email the description to [iss@uottawa.ca](mailto:iss@uottawa.ca) with "**SELECT Program**" in the subject line.
- Once we receive the description, uOttawa will match the position with a student. The company then interviews the candidate to see if they are a good fit for the role. If a coop student is matched, then the company will work with the co-op office for follow-up <https://coop.uottawa.ca/en/employers/hire-a-coop-student>

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<sup>1</sup> Only students formally enrolled in a co-operative education program are co-ops, other students are internships

## Sample Job Description

### **Company Name**

Position: Customer Engagement Support

Location: Ottawa, ON

Company Name is a new and growing Internet of Things (IoT) company with a focus on "**SmartStuff**".

The successful student coop/internship candidate will be involved in the ongoing development of customer engagement and tracking with key customers and potential customers of our new "**SmartStuff 2.0**" product.

The student will gain experience with market research, customer engagement and new product introduction in an entrepreneurial environment.

The successful candidate will be involved in a range of activities from customer tracking and market research through to customer interactions, depending on his or her skill set.

### Job responsibilities:

Customer interactions, Market research, customer tracking

### Required skills:

Good oral and written communication

Ability to work independently

Two years of undergraduate training in engineering or business

Familiarity with social media and databases

Enhance your knowledge of entrepreneurship, innovation and launching a new technology product in a real world situation.

Transportation: Office is accessible via public transportation (bus stop across the street).